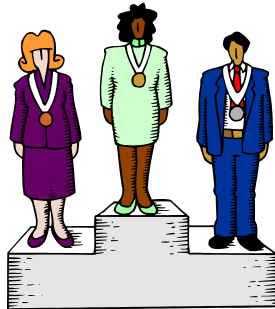


NAWCWD AWARDS DATA CALL
Human Resources Department
Awards Program Administrator
Code 731000E

FOURTH QUARTER



Contact your Competency Awards Coordinator for guidance on the internal approval process for submission of nominations contained in this data call.

Connie Cornett 2.0	DSN 437-3801
Rosemary Schaefer 3.0	DSN 893-6446
Novelyn Flournoy 4.0	DSN 437-2530
Julie Gildea 5.0	DSN 351-7785
Nancy Stock 7.0	DSN 351-3225
Margie Hannon 8.0	DSN 437-3214

DEPARTMENT OF THE NAVY HONORARY AWARDS
Nominations due: **1 November 2001**



Navy Meritorious Civilian Service Award is the third highest Navy honorary award and recognizes meritorious civilian service or contributions which have resulted in high value and/or benefits to the Navy. In addition to completion of the [Honorary Award Nomination Format, NAWCWD 5305/1 \(Rev. 6/00\)](#), a single paragraph, which will be used as a citation for the certificate, is required. The proposed citation should provide a synopsis of the achievement/accomplishment, typed in a space not to exceed 75 typewritten characters across the page and not to exceed 12 lines in length.

Navy Superior Civilian Service Award is the second highest Navy honorary award and recognizes employee contributions that rate exceptionally high in value. (Must have received the Navy Meritorious Civilian Service Award) [Click here for nomination format.](#)

Navy Distinguished Civilian Service Award is the highest Navy honorary award and recognizes employees who have distinguished themselves by extraordinary service or contributions of major significance to the Navy. (Must have received the Navy Meritorious Civilian and Navy Superior Civilian Service) [Click here for nomination format](#)

Navy Award for Distinguished Achievement in Science recognizes employees for pioneering scientific achievements which are extraordinary and significant in nature and which contain a potential of far-reaching consequence. [Click here for nomination format](#)

**NAVAL AIR WARFARE CENTER WEAPONS DIVISION
LOCAL HONORARY AWARDS**

Nominations due: **1 November 2001**

Nominations are to be submitted using the [Honorary Award Nomination Format, NAWCWD 5305/1 \(Rev. 6/00\)](#). Level 1 Director and Level 2 Department Head signatures are required on the nomination form.

Award of Merit for Group Achievement is an honorary award that recognizes groups of civilians and/or military personnel for group efforts (suggestions or special achievements) which have high value and/or benefits. The contribution applies to an area of operation or project that would be comparable to an individual Navy Meritorious Service Award.



NAVAIR AWARDS DATA CALL

Nominations for the following awards are to be submitted in the format outlined for that particular award. For further details, please contact the your Competency Awards Coordinator or the NAWCWD Awards Program Administrator at DSN-351-3225.

All nominations require a Level 1 endorsement/signature.

2001 Defense Standardization Program Annual Awards To recognize individuals and teams that have accomplished significant standardization activities that promote interoperability, reduce total ownership costs, or improve readiness. Nominations due: 11 October 2001

COPERNICUS Award This award has been established to honor and to recognize contributions for exceptional individual achievement in information systems. Within fiscal year 2001, nominees must have made a specific demonstrable contribution in the disciplines of C4I, information systems, or information warfare. Each nominating command is limited to submitting two nominations. No contractor or Team (more than one person) nominations will be accepted. Nominations due: 5 October 2001



UPCOMING HONORARY AWARDS

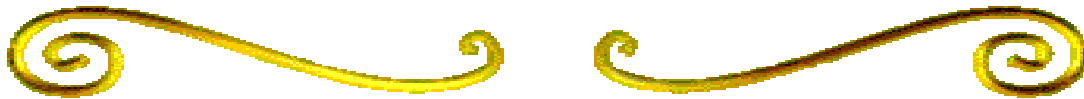
Nominations are known to be due during October - December
Due dates are provided for planning purposes and may be subject to change.

Award

Date due to HRD

Innovations in Government Awards Program	2 October
DoD Value Engineering (VE) Achievement Awards	2 October
Donald L. Scantlebury Memorial Award for Distinguished Leadership in Financial Management Improvement	2 October
Federal Women's Program (FWP) Award	2 October
Secretary of Defense Environmental Security Awards	2 October
Cheapskate Prize for Affordability	2 October
Good Housekeeping Award for Women in Government	2 October
National Operations Security Awards	2 October
Arthur S. Flemming Awards Program	25 October

Innovation & Excellence in Vertical Flight Technology & its Applications	25 October
Secretary of Defense Superior Management Award	31 October
Excellence in Federal Career Awards Program	31 October
David Packard Excellence in Acquisition Award	31 October
Women in Science and Engineering Award (WISE)	5 November
Commander in Chief's Installation Excellence Award	5 November
Society of Hispanic Professional Engineers (SHPE)	5 November
Navy Procurement Competition Award	1 December
Acquisition Pioneers Category Award	1 December
Revolution in Business Affairs (RBA) "Beacon" Award	1 December
Equal Employment Opportunity (EEO) Annual Awards - NAWCWD	1 December



FORMAT FOR PREPARING DON HONORARY AWARD NOMINATIONS

NOMINATION OF (EMPLOYEE'S NAME) FOR

- ☐ DON SUPERIOR CIVILIAN SERVICE AWARD
- ☐ NAVY DISTINGUISHED CIVILIAN SERVICE AWARD
- ☐ NAVY AWARD FOR DISTINGUISHED ACHIEVEMENT IN SCIENCE

RESUME

(Employee's Name)
(Title/Grade)

Current Job Responsibilities:

Summary of federal & non-federal employment:

Education:

Published papers, articles or books, inventions, participation in professional and civic organizations:

Honorary Awards (include dates):

Areas of achievement upon which the nomination is based:

Scope and importance of mission, function, service or task affected:

Extent of ingenuity, innovation or dedication demonstrating initiatives which exceed job responsibilities:

Results achieved, including benefits to the government and impact on the organization:

Be as concise as possible, but do convey the full impact of the responsibilities and achievements. Describe the nominee's significant contributions to the Command, Navy, and/or DoD, and explain why the accomplishment is noteworthy. Explain how the Command, Navy, and/or DoD have benefited from the nominee's accomplishments, and/or efforts. In preparing the nomination, keep in mind that those reading/approving the award know nothing about the nominee, her or his background or accomplishments; this makes it more evident that the significance of those accomplishments and efforts needs to be highlighted. Additional supporting documentation (i.e., letters of recommendation, description of the nominee's duties, papers and articles by and about the nominee, etc.) may also be submitted.